

Aloha Estates Association
Board Meeting Minutes
February 3, 2024
Mountain View Senior Center

Meeting called to order at 9:04am by Pres Glen Barfield

Attendees:

Glen Barfield, President
Patricia Hubner, Secretary
Denette Jones, Director
Leilani Kruger, Director
Glenn Pierson, guest consultant - conference call
Shelly Pierson, guest consultant - conference call

Minor updates to minutes for Dec 16, 2023 AEA Board minutes were needed (correction of year in the date and inclusion of Shelly Pierson's name to the creation of the yearly newsletter). Patricia will make the updates and send the revised version out for approval.

Old Business:

1. Mowing Roads 1 - 6 — Glenn P has gathered a list of 15 landscapers but has not contacted them to see who is insured. **Glenn P said he would call the list. He will also update the job specification to not just mowing but to include cutting plants and branches back to 4 ft on either side of Roads 1 - 6.** The new specification document will be used in order to get bids for the job.
2. On-line payments using the AEA website - Shelly P has been working with a consultant for the "POWER" app. They need to make sure there is a target for the TMK when on-line payments are made. The free version has a limit of 60 payments per 24 hrs and therefore the Board may want to pay for an upgrade around the time of new invoices and then go back to the free version once most of the payments have been made. **Leilani asked if there can be a monthly summary of on-line payment transactions. Shelly will find out.**
3. D & O Insurance - the premium of \$1,040 was paid. **Glen B will get a hard copy of the policy**
4. Large trailer on Mauna Kea Dr - Glen B spoke with the owner in Dec 2023 who said he needed his truck that was getting fixed to move the trailer and was going to move it in Jan 2024 but the trailer is still there. Glen went by the property but no one was there. Glen B will try to contact the owner again.

New Business:

1. Treasurer's Report - Shelly P emailed the report to the Board members. The report is attached with these minutes.
2. 3rd and 4th Road Damage - Glen B said there is a gouge going down 3rd and 4th Roads from a car being dragged from 12th Road to an empty lot on 3rd. The rumble strips that the AEA put in on 4th Road were ripped off and ruined. Ross Akiona on 4th Road who requested the AEA do something about speeding cars in front of his house spoke with Glen B and said his doorbell camera captured images of the car that was dragging the car that caused the damage. Ross said he has a speed bump that he could install and wanted to know if it was OK. **Glen B told Ross the Board will need to review his request and discuss options.**

3. Multiple junk cars on an empty lot on 3rd road - Who is the owner of the empty lot? What is going on? **Patricia will look up the owner using the TMK and will give the contact info to the Board.**

NOTE: The Board meeting was adjourned temporarily at 9:45am because of the 10am annual AEA meeting. The new Board will be selected in the annual meeting and the Board meeting will resume after the annual meeting.

Board reconvened at 11:34am

Attendees:

Glen Barfield, Patricia Hubner, Denette Jones, Leilani Kruger, Shelly Pierson (conference call)

Newly selected Board members, Denise Enos, Patty Needham, Tom Hoots, Gary Gergely

Glen B gave the new Board members a review of what was discussed in the prior Board meeting.

Denise E volunteered to contact Garrison, who is the owner of the large trailer on Mauna Kea Dr.

Shelly Pierson had some recommendations to pass on to the new Board and she will email them out. Shelly also recommended the AEA outsource bookkeeping and invoices because it is so labor intensive. **Glen B said he would contact Janine McCluskey who does the AEA annual audit to ask her for recommendations/cost?**

Gary asked for clarification regarding roles and responsibilities of Board members and officers. Glen B recommended everyone become familiar with the AEA By-laws which are on the AEA website. Patricia had a copy of a summary of roles and responsibilities and Gary read them as a review for everyone.

New Board Officers were selected:

President - Glen Barfield

Vice-President - Denise Enos

Secretary - Tom Hoots

Treasurer - Gary Gergely

Director - Patty Needham

Prior Board members will help with transition of duties to new Board members. Shelly P will be unavailable Feb 13-26. Patricia will be unavailable Feb 14-22.

Open Discussion:

1. AEA get its own credit card so that Board members (the Treasurer) does not have to use their personal credit card and information
2. Move AEA money from Bank of Hawaii to another financial institution to get more earnings on savings/checking - Gary mentioned using SOFI which has high yield interest for savings. Patty recommended also using a local bank, such as HFS credit union, for notary service and other local banking needs. **Gary will research banking options.**
3. Insurance - Denise recommended revisiting insurance coverage. She is willing to go door to door to get residents' input. Patty recommended having it as a **rolling agenda item.**

4. Neighborhood Watch - Patty recommended we remember to highlight Neighborhood Watch. The increased safety actions lower the liability risks.

Next Board Meeting will be March 2, Saturday, at 9am at Glen Barfield's

Minutes submitted on Feb 4, 2024 by Patricia Hubner, Secretary