

Aloha Estates Association
Board Meeting Minutes
March 5, 2022 @ 9 am
18-2013 Wao Nani Road (Piersons)

Meeting was called to order by President Glen Barfield at 9:10 am

Attendance:

Glen Barfield – President
Shelly Pierson – Vice President
Patricia Hubner – Secretary
Leilani Kruger – Treasurer
Mahea Kane – Assistant Secretary/Treasurer
Glenn Pierson - Director

Approval of Feb 26, 2022 Board meeting minutes

Old Business

1. **Neighborhood Watch (NW)**
 - a. Shelly P and Marianne W attended the monthly Puna District Meeting held on March 3, 2022 at the Kea'au Community Center. Shelly shared info about County Bill 125 regarding vicious dogs. A live stream committee hearing will be on Tues, March 8 @ 2pm. Shelly handed out NW stickers. Marianne has some NW signs. Shelly to invite Marianne to speak at our annual meeting about NW. Shelly also passed out pamphlets (Project 360 'Ohana Emergency Plan) – Patricia has the pamphlets.
2. **Maintenance Projects**
 - a. Abandoned vehicles – project ongoing
3. **Electronic payment option**
 - a. Ongoing
4. **HISA-Hawaii Island Subdivision Alliance**
 - a. Ongoing
5. **Officers' Duties Review**
 - a. Board reviewed each officer and board member duties. Patricia will put all duties on one sheet so it can be reviewed this week by the board and will be given at the annual meeting (March 12). Discussion of parsing out what Leilani is currently doing to other board members:
 - Maintain the AEA website– Glenn P
 - DCCA annual renewal - Patricia
 - Get mail weekly from the AEA post office box - Leilani will ask Marti S for 2nd key
 - Renew Post Office box annually - Mahea
 - Coordinate meeting locations for Board meetings and for Annual Meeting - Mahea
 - Process property liens and release of liens with the Bureau of Conveyances – Patricia and Mahea
 - Note: include county auctions
 - Print and physically mail annual invoices to all property owners - Shelly
 - Annual Newsletter - Shelly

New Business

1. Treasurer's Report

- a. Checking Account Balance as of 3/4/2022 \$6,449.21; pending deposit \$980
- b. Current \$250+ delinquencies \$28,554.00 – Mahea will make deposit of \$980 on Monday at KTA
Rd 1 - \$1,440; Rd 2 - \$1,790; Rd 3 - \$2,900; Rd 4 \$4,314; Rd 5 - \$8,180;
Rd 6 - \$9,920
Amounts include lien properties

2. New Homeowner Letter

- a. Letter is ready. Glen B as President will send out or hand deliver letter when Leilani lets Glen know of a new resident. No CC&Rs should be included in the letter.

3. Annual Meeting

- a. Agenda – Patricia will submit agenda for review
- b. Sign-in Sheet – Mahea
- c. Banner and putting up banner - Mahea
- d. Request officers arrive 10 minutes early (9:50am)

4. Review of AEA Charter

Open Discussion

- a. Trustee names – Glenn P will ask how to find out names of trustees

Reminder: General Membership Meeting - March 12, 2022 - 10-12 noon

Meeting was adjourned at 12:14 pm

Submitted by Patricia Hubner, Secretary on March 6, 2022