

# Aloha Estates Association

## Minutes

Dec 30, 2021 @ 9 am

Nā Wai Ola Public Charter School Mala

**Meeting called to order @ 9:10am by President Glen Barfield**

### **Attendance:**

Glen Barfield – President

Shelly Pierson – Vice-President

Leilani Kruger – Treasurer

Mahea Kane – Assistant Treasurer

Patricia Hubner – Secretary

Glenn Pierson – Director

Marianne and Parry Woller – Invited speakers

### **Approval of Nov 27, 2021 Board meeting minutes**

### **Old Business**

#### **1. Neighborhood Watch**

- a. Marianne Woller, Neighborhood Watch (NW) Lead Volunteer for Roads 1 to 15, gave an update:
  1. Marianne received 3 replies out of 145 emails sent to residents from Roads 1 to 6. The Wollers are aware of residents on Roads 7 – 15 who are interested in NW.
  2. Police Officers are willing to come out to have an informational meeting. A tentative date of Saturday afternoon, January 29, was proposed. Marianne will contact the officers about that date and if it is OK to have a Zoom link for remote viewing. The meeting will be in person at an outdoor location and can also be attended via Zoom. Leilani will contact Na Wai Ola School to see if we can use their outdoor covered area for that meeting
  3. Marianne will draft an email about the informational meeting and give more details about the roles of “block captains” and participants – she will forward the email to Shelly for review.
  4. Shelly will have a banner made with NW information meeting date, time and place so it can be posted on the corner of Road 1 and Mauna Kea Drive.

#### **2. Maintenance Projects**

- a. Abandoned vehicles – Glen B said the process to remove the backhoe from Road 3 takes time because the County has a bidding process. No new abandoned vehicles noted.
- b. It was noticed that the post along with the Dead End and STOP signs on Road 3 were missing/stolen and need to be replaced.

#### **3. Electronic payment option for website**

- a. Shelly was in contact with Bank of Hawaii and reported back that they do not offer electronic payment services to meet the AEA needs.

#### **4. QuickBooks update**

- a. Shelly researched Wave and Zoho (free bookkeeping software). Shelly thinks Zoho is a better option and did an e-mail test run with Zoho and was pleased and noted that the invoice had an electronic payment feature. There is a charge of 1.9% plus \$0.30 for every electronic payment. The electronic payment charge is paid for by the AEA and is minimal compared with the advantage to have an electronic payment option. The motion to move forward with setting up an AEA Zoho account was put forward, seconded and voted on

- unanimously in the affirmative. Shelly will set up the Zoho account. Mailing out paper invoices will still be done, along with offering an electronic payment option.
- b. There was a discussion about setting up a Bank of Hawaii (BoH) savings account to better safeguard AEA funds and to transfer most of the funds to this savings account. The current BoH checking account will be used to receive electronic payments and to pay out 2 – 3 months worth of expenses. This motion was seconded and voted unanimously in the affirmative. Shelly and Lelani will set up the BoH savings account. They will also work on getting the needed AEA Board Member signatures.
  - c. Lelani will inquire about remote deposits at Bank of Hawaii.

## **New Business**

### **1. Treasurer's Report**

- a. Current balance is \$83,076.04 with \$25 pending – Mahea will deposit the \$25.
- b. Delinquent Notices update - Leilani said 13 notices were filed with the Bureau of Conveyances and copies of each document were returned for our files. One notice needs the names of the trustees – Leilani is working on finding those names. Another notice was not filed because the owner is making arrangements to pay down his delinquencies.

### **2. Councilmember Matt Kaneali'i-Kleinfelder**

- a. Dec 1 Zoom meeting with Matt K and Ikaika Rodenhurst about Mauna Loa Dr. went well. Ikaika Rodenhurst said they would get back to us in a week but then said it would be delayed.
- b. HISA (Hawai'i Island Subdivision Alliance) zoom meeting was held on Dec 9 at 6pm – discussion on public transit system and 10 year redistricting is in process.

### **3. Speed bump reflector strips**

- a. Glenn P will install strips update on Rd 6.
- b. Reimbursement of \$39.74 for reflective tapes given to Glenn.

### **4. Process review of what the treasurer does and what, where and how information needs to be stored electronically -Leilani will e-mail her first draft to the AEA and Shelly will continue to work with Leilani on this.**

## **Open Discussion –**

- New Homeowner welcome letter – Glenn P
- Review of annual dues – The motion was made, seconded and voted on to raise annual road dues from \$50 to \$60 per year. The motion was passed with one dissenting vote (Mahea Kane)
- Glenn P is working with <sup>Shelly</sup> Hawaii Tel on getting WIFI cable connections for Roads 5 & 6
- Annual meeting to be held on Saturday, March 12, 2022 @ 10 am – Lelani will contact Na Wai Ola PCS for permission to use outdoor space.

**Next AEA Board Meeting will be held on Saturday, January 29 @ 9am at the Na Wai Ola Mala**

**Meeting was adjourned at 10:30am**

**Minutes submitted on Dec 31, 2021 by Patricia Hubner, Secretary**