

Aloha Estates Association
Board Meeting Minutes
Feb 26, 2022
Nā Wai Ola Public Charter School Mala

Meeting called to order at 9:04 am by President Glen Barfield

Attendees:

Glen Barfield – President
Shelly Pierson – Vice-President
Leilani Kruger – Treasurer
Mahea Kane – Assistant Treasurer/Secretary
Patricia Hubner – Secretary (via phone)
Glenn Pierson – Director

Approval given of Jan 29, 2022 Board meeting minutes

Old Business

1. **Neighborhood Watch (NW)**
 - a. Shelly P and Marianne W went on Feb 3 to the Neighborhood Watch meeting for the Puna District. This meeting is held every first Thursday of each month at the Kea'au Community Center. Attendees include police officers, Civil Defense and community members. Topics were on safety and preparedness for natural disasters, along with NW updates. Shelly and Marianne will meet with Officer Bryson once he is back on island. Board agreed that more information was needed prior to holding our first Aloha Estates NW meeting.
2. **Maintenance Projects**
 - a. Abandoned vehicles – Glen B emailed Department of Environmental Affairs about the abandoned tractor on Road 3 and pickup should be in March
 - b. Missing post and signs on Road 3– completed by Glenn P and Glen B
3. **Electronic payment option**
 - a. Website – Shelly is looking into WAVE for website payments as a simple and straightforward option
 - b. Zoho would be used for accounting purposes only
 - c. Mailing paper invoices for 2022 AEA road maintenance fees was completed by Leilani, Mahea and Shelly, and so far 24 checks payments have been received

New Business

1. **Treasurer's Report**
 - a. Current balance: \$4,329.21 in checking and \$80,000 in savings
 - b. Bank of Hawaii will mail separate savings statement
 - c. Delinquent Notices update – DeRamos trustee names are still not known but Mahea made contact with someone who lives on the same street in Kaneohe as the DeRamos family, who agreed to find out if the family knows the missing trustees' names
 - d. Annual Audit – Leilani K prepared and submitted to the Board a 2021 audit report
2. **Councilmember Matt Kaneali'i-Kleinfelder**
 - a. Mauna Loa Drive – Glen B sent another email to Matt for an update, Matt will follow-up with Ikaika Rodenhurst
 - b. HISA (Hawai'i Island Subdivision Alliance) – Glen B encouraged Board members to attend
3. **Speed bump reflector strips**
 - a. Road 6 –Completed by Glenn P and Glen B

4. **Process review of Board Directors and Officers' duties**
 - a. Treasurer Duties to be listed and some then parsed out as appropriate. Discussion that an Assistant Treasurer(s) would be a good way to train someone as Treasurer.
 - b. Other Board Member Duties– discussion needed prior to annual meeting on March 12. Glen B would like duties for each Board member on separate sheets
5. **New Homeowner letter** – completed by Glenn P. Discussion that it could be posted on the website and given to realtors
 - a. Glenn P. noted to add 2 more items to letter
6. WiFi/Hawaiian Telcom is making appointments for hookup to houses. Fiberoptic lines use existing telephone poles.
7. Annual Meeting on March 12, 2022 preparation: Leilani has confirmation from Nā Wai Ola that we can use their outdoor mala and will request use of the larger open area for the meeting instead. Mahea is working on the banner.
Agenda - Leilani will send out Annual Meeting Agenda for 2021 to use as a template.
8. Annual review/audit – Board will work on having someone do the financial audit

Open Discussion

1. Board Duties: Quantify each officers responsibilities
2. Glen B. will email bullet point regarding accomplishments for 2021
3. Shelly and Leilani will meet to work on saving files to icloud
4. Meeting scheduled at the Piersons' hale on Rd 6 Saturday, March 5 at 9 am
 - a. Review and approve minutes from Feb 26, 2022 Board meeting
 - b. Work on agenda for Annual meeting
 - c. Work on officer's duties

Next meeting will be 9 am Saturday, March 5th at 18-2013 Wao Nani Rd (6)

The Annual Membership Meeting is on Saturday, March 12, 2022 from 10 am to 12 pm at Na Wai Ola PCS Mala

Meeting Adjourned at 10:56 am