

**Aloha Estates Association**  
**Board Meeting Minutes**  
March 2, 2024  
18-4070 Mauna Loa Drive (Barfield's lanai)

**Meeting called to order at 9:25 by President Glen Barfield**

**Attendance:**

Glen Barfield, President  
Denise Enos, Vice-President  
Gary Gergely, Treasurer  
Patty Needham, Director  
Tom Hoots, Secretary  
Shelly Pierson (via mobile cellular 9:25am-12:19pm) 2023 Treasurer  
Gay Barfield, Community Member/Guest

**Approval given for December, 2023 and February, 2024 minutes (Shelly Pierson to resubmit Treasurer's Report for February minutes)**

**Old Business**

1. *Glen* Reviewed December minutes and Bank of Hawaii holdings - \$94,265.55 as of 12/30/23.
  - *Denise* requested future minutes include an itemized Treasurer's Report.
  - *Gary* will comply.
2. *Glen* Swearing in of new officers.
3. *Shelly* Said she would ask Glenn Pierson to forward all documentation he has pertaining to 1) previous Road Shoulder Mowing and 2) specifications for future Road Shoulder Mowing contracts.
4. *Shelly* Verified that TMKs are now on computerized invoices using POWR software/app.
5. *Glen* Will follow-up with Janine McCusker regarding a proposal to perform book keeping and general finance assistance. If Janine is selected to perform book keeping/general finance assistance, a different company will be selected to perform the annual audit.
  - *Shelly* Historically, the routine accounting function took about 4-5 hours per month, preparing annual invoices took 3 full days (information provided to help Janine prepare a bid).
  - *Gary* Suggested AEA adopts the Microsoft Accounting App.
  - *Glen* Advised that adopting a different accounting software be done in consultation with the entity that AEA contracts to provide services.
  - *Tom* The Board should prepare specifications for desired book keeping/general financial assistance.
6. *Glen* Obtaining a credit card in the name of Aloha Estates Association is pending response from State of Hawaii Department of Commerce & Consumer Affairs stating they have received and approved the "Business Registration" he submitted.
7. D&O Director & Officer (D&O)/General Liability insurance. D&O insurance has been paid for the current year. General Liability will not be purchased for 2024.
  - *Gary* Suggested polling property owners to determine how many are in favor of paying an additional \$25 per year for General Liability insurance.
  - A motion was made and carried (100% in favor) to include a discussion and explanation of the pros and cons of carrying General Liability insurance in the January, 2025

Newsletter and providing a mechanism to vote for or against it on both the paper and computer (POWR) road maintenance dues invoice.

8. *Shelly, Glen, Gary Banking Services:* Until the State recognizes the Business Registration AEA will continue all services at Bank of Hawaii (BoH). Once legal requirements are in place, AEA will open an account with HFS Federal Credit Union (Keeau Branch) for checking, notary, and related service. An alternative FDIC insured institution will be used for the AEA savings account that pays higher dividends on savings accounts, as compared to Certificates of Deposit. A minimum deposit required to avoid penalties will be maintained at BoH in the transition periods.

- A motion was made and carried (100% in favor) to transfer the AEA savings account funds to **Wealthfront**, maintaining minimums at BoH during transition period.

9. Speed bump/rumble strip. One half of the four piece rumble strip the AEA bought and installed on 4 Road/Awapuhi Nani Road was recently destroyed. Efforts to locate the person that caused the damage are ongoing. A discussion as to whether the AEA should continue to purchase, install, and maintain rumble strips was held.

- *Patty* Suggested video camera footage of the vehicle that caused the rumble strip damage be sent to Neighborhood Watch Captain to see if she can help determine who caused the damage. Glen will ask the property owner who recorded the footage to forward it to the Captain.

- A motion was made and carried (3 in favor/1 against) that in the future, property owners seeking additional rumble strips will 1) submit a request to the Board for evaluation of the proposed rumble strip, and 2) if approved, the property owner is responsible for all associated costs.

- Glen will tell the property owner associated with the damaged rumble strip that the Board approved replacing a modification of the old rumble strip but will not reimburse those costs.

10. Road Surfaces/Pot Holes. Board members inspected the condition of Roads 1 thru 6. A history was provided of why some roads are not completely paved and of how previous maintenance work was done.

- *Denise* proposed a temporary solution (fill-in) for potholes on Road 2 for now, until permanent repairs could be done at a later date. And after a lengthy discussion on the matter, the board voted for a permanent solution instead.

- A motion was made and carried (100% in favor) to submit a mapping survey to an asphalt contractor requesting a bid to replace necessary pavement and fill pot holes.

- *Denise, Patty, and Gary* will conduct the survey and provide a map for submission to the contractor(s).

11. *Denise* Posed a question if the Board can restrict storing derelict vehicles on private lots.

- *Glen* Yes. Because Aloha Estates is not zoned for such activities, he will contact Representative Matt Kanealii-Kleinfelder to find and report derelict vehicles to the appropriate County department.

## **New Business**

1. *Treasurer's Report – Gary*  
\$10,351.43 in checking  
\$95,996.35 in savings  
\$0.00 expenditures since he assumed the Treasurer's functions.
2. Credit Card. The credit card will be maintained by the Treasurer.

## **Open Discussion**

1. A question was asked about the feasibility of contracting with a private security guard to patrol Aloha Estates. Previous Boards have discussed the possibility and determined that doing so would “not be worth the bang for the buck”.
2. A property owner inquired about how to receive information about Road Association dues. They were told the invoices are sent via US Postal Service to addresses on record.
3. A discussion was held about the importance of squelching rumors about Board decisions by providing honest and accurate information whenever and where ever possible. It is the consensus of the Board that additional community meetings would not be cost effective.
4. Glen has had expenditures and he will submit receipts to Gary to be reimbursed.
5. Board members are reminded to submit photographs and biographies to Leilani so she can update the AEA web-page.
6. Board members are invited to attend the monthly zoom meetings of HISA - Hawaii Island Subdivisions Association - convened by our council person Matt Kanealii-Kleinfelder. Contact his assistant Amanda Canda to receive notice and link.

**Next meeting will be on Saturday, April 6<sup>th</sup> @ 9:00am on Barfield's lanai.**

**Meeting adjourned at 1:00pm**

**Minutes submitted by Tom Hoots on 4/7/24**