

Aloha Estates Association
Board Meeting Minutes for
Oct 22, 2022
18-4070 Mauna Load Dr (Barfields)

Meeting called to order by Glen Barfield @ 9:07 am

Attendance:

Glen Barfield – President
Glenn Pierson – Vice-President
Shelly Pierson – Treasurer
Leilani Kruger – Director

Approval given of Sept. 24, 2022 Board meeting minutes with one adjustment to New Business, item #2, On-line payments: Shelly does not need to meet with Ryler in person, all business is via email. Leilani will adjust the minutes and repost on the AEA website.

Old Business

1. **Maintenance Projects**
 - a. Road 1 pothole repair pending: Glen B has the supplies. Glenn P and Parry W will patch the hole when Parry returns to the island, weather permitting, mid-Nov.
 - b. Road 2 pothole assessment – The new potholes are too small of a job for Loeffler to bid on. These fixes need to be completed by our Association. The potholes appeared recently, therefore, they were not included in the Loeffler contract work done last spring. All board members should drive Road 2 to review the potholes which start approximately 100 yards in from Mauna Kea.
 - c. New Green maintenance contractor search – Glenn P handed out a draft Request for Proposal to the board (it will be emailed to all board members as well). All will review and provide feedback to Glenn P before sending this out to bid. Green Maintenance is needed every 3 months for grass and bushes. The new RFP will not include the need for an initial grass cutting as the prior RFP did. There are approximately 3 areas within our 6 roads that need bush trimming. After sending it out for bid, Glen B and Glenn P will review the responses.
2. **HISA-Hawaii Island Subdivision Alliance**
 - a. The Oct. 13th meeting was canceled and will be rescheduled. The prior meeting established that Abandoned vehicle legislation has been expanded to include the removal of junk cars on private property when requested by the property owner. A copy of this notice will be included in our next Annual Meeting notice.
3. **Dept. of Public Works**
 - a. Glen B sent an email to Mr. Pause, the Director of Public Works. Mr. Pause has not responded. Glen B will send a follow-up email in November.
4. **Online Payments**
 - a. Shelly reported she'll be able to add all the needed information into the Wave Bookkeeping software now that she is on the island, has the time, and all the data to do so. An update will be provided at the next meeting.
5. **County Auction Business** (6/15/2022 auction date). Leilani handed the documents to Shelly and confirmed the following steps need to take place, dates provided.
 - a. County claims surplus to collect \$2,304
 - b. 4 Surplus Claim forms to be notarized, scanned, saved
 - c. Submit form copy to County in their envelope
 - d. Surplus monies will be released after 6/15/2023
 - e. Follow-up to release liens once surplus funds are received

New Business

1. Treasurer's Report

- a. Checking balance = \$8,216.76
- b. Savings balance = \$67,181.67

- 2. Notary Public**—Leilani withdrew her interest in becoming a Notary Public. AEA will continue to use free services at HFS (by any board member with an account at HFS) or pay \$5 per document at Bank of Hawaii as the cost of doing business.

Open Discussion

- 1. The street name and stop signs are now up on the corner of Mauna Loa and Highway 11.
- 2. Leilani has a few boxes to hand over to Shelly as part of the Treasurer's duties

Next Board Meeting- Nov.19 @ 9am at Barfield's

Adjourned at 9:54am

Minutes submitted by Shelly Pierson