

**Aloha Estates Association
Board Meeting Minutes
June 26, 2021 @ 9 am
Na Wai Ola Public Charter School Mala**

- **Opening** - President Glen Barfield called the meeting to order at 9:06 am
- **Attendance:**
 - Glen Barfield - President
 - Shelly Pierson - Vice-President (phone)
 - Leilani Kruger - Treasurer
 - Patricia Hubner - Secretary
 - Mahea Kane - Assistant Treasurer/Secretary
 - Kelvin Kane - Director
 - Glenn Pierson - Director (phone)
- Approval was given for the May 29, 2021 AEA Board meeting minutes
- **Old Business**
 - 1) Rusted containers on Mauna Kea Rd
 - a) Glenn P drafted a letter to Ms. Keli'ipio--it was discussed and tabled at this time
 - 2) Roadside mowing and clearing
 - a) Glen B gave the AEA proposals to Jeff and Chad but has not heard anything from them
 - b) Glen B reviewed the contract with Dwayne Kuilipule (Huki Pau Lawn Pros) - there were a couple of corrections and the original contract was signed. Dwayne said they would start July 10
 - c) "Mowing in Progress" banner will be ordered and put up on the corner of Mauna Kea Rd and Rd 1 - Mahea
 - 3) Neighborhood Watch
 - a) Shelly will contact Marianne and Parry W (who were out of town) to have them move forward with a meeting in July for those interested in being block captains. Marianne will create a flyer. AEA can print it and help distribute to roads 1-6. A meeting with Officer Miyose will occur once block captains are assigned.
 - 4) Electronic payment option for website
 - a) Shelly will review the options made by Bank of Hawaii by July 3
 - 5) Potholes repair
 - a) Glen B shared Loeffler proposal to fill identified potholes. Board members agreed to review the proposal and reply by email to all Board members by July 2, 2021 if they accept or reject the proposal.
 - b) Road 5 - Motion made and passed to not finish paving Rd 5 at this time
 - c) Road 3 - Use drain rock, not base course
 - 6) Deteriorating culvert sign for Rd 1
 - a) Patricia will pick up the sign in Kona and contact Parry W. to install

- **New Business**

- 1) Treasurer's Report - there is \$85,855.67 available balance with \$75 pending deposits
 - a) Leilani will draft a letter of notice to owners with delinquent dues >\$250 that places a moratorium of 45 days on account to avoid a \$132 additional lien filing fee. Liens will be filed at the Bureau of Conveyances after 45 days of non-payment to include the delinquent dues (\$50/yr), a late fee (10% of delinquent dues) and an additional \$132 filing fees (\$41 to file lien, \$41 to release the lien and \$50 AEA processing fee). Option is given to owners to pay by a check issued through their credit card bank. AEA Board will review the notice/letter.
 - b) Patricia and Mahea will assist notarizing lien documents at credit union
- 2) Pyramid Insurance Renewal
 - a) A check for \$575 was signed for 1-yr renewal 07/05/2021-2022
- 3) State and County Representatives
 - a) Leilani will invite via email Sen Joy San Buenaventura, Councilmember Matt Kaneali'i-Kleinfelder and Director Ikaika Rodenhurst to Zoom with AEA Board and other interested individuals to address "road in limbo" Mauna Loa Drive and other community matters
- 4) AEA Business Cards
 - a) Shelly had an example of the card that cost \$31 for 100 cards. It was decided to leave the phone number blank so it can be filled in by the person handing out the business card
- 5) State of HI BREG DCCA - Business Registration Renewal can be filed on July 1, 2021 for \$3.50. A "certificate of good standing" is unnecessary to purchase
- 6) Board moved and approved to review an electronic format for AEA financial documentation. Shelly will compare costs and features of "Quickbooks" software and report back at the next meeting.
- 7) Leilani recommended the Board contribute \$25 to Na Wai Ola PCS for the use of their facility today and going forward

- Next meeting will be on July 24 @ 9 am, location TBA
- Adjournment at 11 am by President Glen Barfield
- Minutes submitted by Patricia H., Secretary on June 27, 2021