

**Aloha Estates Association  
Board Meeting Minutes  
August 28, 2021 @ 9 am  
Na Wai Ola Public Charter School Mala**

- **Opening** - President Glen Barfield called the meeting to order at 9:06 am
- **Attendance:** Glen Barfield - President  
Shelly Pierson - Vice-President (phone)  
Leilani Kruger - Treasurer
- **Approval** was given for the July 24, 2021 Board meeting minutes
- **Old Business**
  - 1) **Maintenance Projects**
    - a) Huki Pau Lawn Pros
      - Quarterly contract work to resume in October
      - "Mowing in Progress" banner - cancel order - Mahea
    - b) Loeffler Construction - potholes contract to start Sept. 1
    - c) Abandoned vehicles
      - Update: 1 vehicle on Rd 1; 3 vehicles on Rd 6 and an abandoned backhoe on Rd 3 - Glen B
  - 2) **Neighborhood Watch**
    - a) In-person meetings are postponed until further notice
      - Shelly and Marianne to coordinate
      - Zoom meeting option
  - 3) **Electronic payment option for website**
    - a) Credit card payment options through website with Bank of Hawaii - Shelly and Leilani
  - 4) **QuickBooks update**
    - a) Shelly to update
  - 5) **Zoom meeting with State and County Representatives**
    - a) Zoom meeting on Saturday, Sept. 4 at 9 am
      - Shelly to email Zoom meeting link on Sept. 1
      - Gay, Glen, Shelly and Leilani and invitation to rest of Board
      - Preliminary meeting to discuss Mauna Loa Dr RIL (deteriorating road conditions)
      - Set agenda prior to Zoom meeting with State and County Reps.
  - 6) **Street signs and Speed humps**
    - a) Inventory and clean existing road signs
      - Suggestion to use a portable water pump pressure sprayer to clean signs
      - Repair/re-post signs as needed
    - b) Speed humps
      - Purchase and apply reflective strips or paint to speed humps - Glenn P
  - 7) **Treasurer's Report**
    - a) \$80,820.26 available balance as of 8/28/2021 + \$50 pending deposits
  - 8) **Damage on Rd 1**
    - a) Leilani will draft a letter to notify property owner and send to Board for review
  - 9) **AEA Post Office Box Renewals**
    - a) Mahea has been responsible for the annual renewals for the past 10+ years

- Mahalo Mahea!
- 10) **Zoom meeting Reminder with Councilmember Matt**
  - scheduled for Wed, Sept 1 @ 6:30 pm
  - Leilani will re-send Zoom invitation link to Board on Monday 8/30
- 11) **Future Board Meetings**
  - a) Meetings will be held in-person at Na Wai Ola PCS unless the Mayor's restrictions change due to Covid-19
    - Zoom meetings will be an option
- 12) **Open Discussion**
  - a) Savings account
    - Suggestion to open a separate savings account for the bulk of money currently in checking account
    - Separate account can also accept online credit card payments
    - Research tax ramifications for AEA
    - Leilani and Shelly (Piersons return Oct 12)
  - b) Data Storage
    - Leilani - scan and shred documents older than 7 years
    - save to a flash drive
    - Shelly suggested to store in icloud (safe and secure) for a nominal fee
    - Shelly to assist Leilani for icloud account

- **New Business**

- 1) **Maintenance Projects**
  - a) Loeffler Construction pot holes update - Glen
- 2) **Treasurer's Report**
- 3) **Open Discussion**

- Next meeting scheduled for Saturday, Sept 25 @ 9 am, Na Wai Ola PCS Mala
- Adjournment at 10:05 am by President Glen Barfield
- Minutes submitted by Leilani Kruger