

Aloha Estates Association
Board Meeting Minutes
Jan 29, 2022 @ 9 am
Nā Wai Ola Public Charter School Mala

Meeting was called to order by President Glen Barfield at 9:30 am

Attendance:

Glen Barfield – President
Shelly Pierson – Vice-President
Leilani Kruger – Treasurer
Mahea Kane – Assistant Treasurer/Secretary
Patricia Hubner – Secretary
Glenn Pierson – Director

Approval given of December 30, 2021 Board meeting minutes

Old Business

- 1. Neighborhood Watch**
 - a. Informational Meeting – TBD – Shelly will contact Puna Neighborhood Watch Coordinator
- 2. Maintenance Projects**
 - a. Abandoned vehicles – Glen B contacted County but has not heard back
 - b. Missing post and signs on Road 3 – Patricia has a sign post (Shelly will cancel purchase of a post). Glenn P will weld post on. Shelly will arrange for signage pickup.
- 3. Electronic payment option**
 - a. Shelly and Leilani – Use “Stripe” for electronic payments, include TMK# with payment. AEA will pay for cost of this service.
 - b. Shelly – Zoho is the best option. She will learn more about features. Storage of documents in “cloud”. Important security policy that only 1 or 2 Board Members have Administrator privileges to change and edit data.
 - c. Leilani – Mailing out paper invoices update
 - d. Shelly and Leilani - Bank of Hawaii savings and checking accounts were set up.
 - e. Leilani –Motion made and passed to wait until new AEA Board is chosen to set up E-Bankoh for Business

New Business

- 1. Treasurer's Report**
 - a. Current balance= \$80,000 in Savings; \$2,653.68 in Checking
 - b. Delinquent Notices update – Leilani – Mahea will contact Randy Lee to ask his sister in Kaneohe to help get a contact for the Miriam DeRamos Trust (tmk: 3-1-8-62-44)
- 2. Councilmember Matt Kaneali'i-Kleinfelder**
 - a. Mauna Loa Drive – Glen B asked Matt on HISA call
 - b. HISA (Hawai'i Island Subdivision Alliance) zoom meeting on Feb 10
- 3. Speed bump reflector strips**
 - a. Glenn P – Road 6 will be done in a couple of weeks
- 4. Process review of Treasurer's duties**
 - a. Discussion of roles – Glen B would like a list of duties for each AEA Board Member role ready for the Annual Aloha Estates Membership Meeting in March. Need to attend Board meetings as an expectation. Motion made and passed that Board members need to attend at least half of the meetings to receive AEA annual dues credit.
- 5. New Homeowner letter** – Glenn P will revise and resend to Board members

6. Glenn P – Hawaiian Tel is putting up fiberoptic lines for servicing our subdivision. Letter to be sent out with further details
7. Annual Meeting on March 12, 2022 preparation: Lelani said all emails and printed invoices are ready to be sent. Leilani and Mahea will work on newsletter. Leilani is still waiting for reply from Nā Wai Ola about using their lunch area. Meeting will be at 10am. Mahea will take care of banner.

Open Discussion –

Shelly proposed to have an annual audit or review of monies. Do background check for a recent move-in who will be serving as treasurer.

Next AEA Board Meeting will be on Saturday, Feb 26, @ 9am

Adjourned at 11:30am

Submitted by Patricia Hubner, Secretary